

QuickBooks Trial Balance Print Preview

Non Profit Organization Sample Trial Balance As of December 31, 2009

	Dec 31, 09	
	Debit	Credit
10000 - Bank	26,656.08	
10003 - Petty Cash	50.00	
10005 - Short term deposit	1,000.00	
10010 - Accounts Receivable	321.37	
10011 - Other Receivable	229,728.78	
10014 - Taxe A Receivable Contribution	3,655.37	
10015 - Taxe B Receivable Contribution	2,712.65	
10018 - Accrued interests	1,613.71	
10026 - Taxe A Receivable	12,117.51	
10027 - Taxe B Receivable	7,696.81	
10050 - Prepaid expenses	7,111.49	
10060 - Investment GQT	130,809.00	
10070 - Furniture	11,869.56	
10071 - Computer equipment	21,591.31	
10072 - Software	79,150.35	
10073 - Website	6,640.00	
10080 - Accrued Dep.- Furniture		7,579.64
10081 - Accrued Dep.- Computer equip.		19,829.17
10082 - Accrued Dep.- Software		78,274.48
10083 - Accrued Dep.- Website		4,932.20
10061 - Loan APU	150,000.00	
10090 - Deposit on Rent	29,816.16	
10091 - Deposit on Wages	47,500.00	
10092 - Deposit - fringe benefits	6,489.72	
20010 - Accounts Payable		350,484.52
20011 - Other Payable		5,000.00
20012 - Wages payable		86,250.38
20026 - Taxe A Payable		1,063.96
20027 - Taxe B Payable		675.53
20030 - Income Taxe A Payable		729.76
20035 - Income Taxe B Payable		778.42
20036 - RQAP Payable		131.67
20037 - FSS Payable		306.25
20038 - RRQ Payable		1,026.10
20050 - Unearned Revenue		29,103.25
20099 - Retained Earnings		371,582.00
20199 - PPRDF	63,964.78	
20299 - Joint Committee balance		22,057.67
30023 - Cotisations 03 (A=0.08 P=0.01)		294.00
30024 - Cotisations 04 (A=0.08 P=0.02)		674.25
30025 - Cotisations 05 (A=0.08 P=0.02)		2,206.46
30026 - Cotisations 06		2,569.76
30027 - Cotisations 07		5,185.44
30028 - Cotisations 08		486,114.16
30029 - Cotisations 09		180,262.45
30031 - Cotisations table		94,174.66
30032 - Cotisations crous		28,780.15
30033 - Cotisations sem		10,178.05
30034 - Cotisations prenel		34,432.21
30040 - Joint Plan Administration	15,072.43	
30041 - Interests from prod		930.46
30050 - Other interests		5,796.00
30066 - AGA partnership		20,942.35
30070 - Management fees (30171)		824.00
30071 - Services rendered		305,182.50
30099 - Miscellaneous		25,622.91
30100 - Cotisations PPRDF		40,857.14
30101 - Cotisations PPRDF Committees		127,044.36
30140 - PPRDF Joint Plan Administration	304.33	
30165 - Pament Partners		350.00
30180 - Government Grant		4,151.00
30181 - APAM project (80181)		77,212.04
30182 - Sem Certification		12,996.88
30183 - PAQC and other DTP (80183)		58,579.07

Non Profit Organization Sample Trial Balance As of December 31, 2009

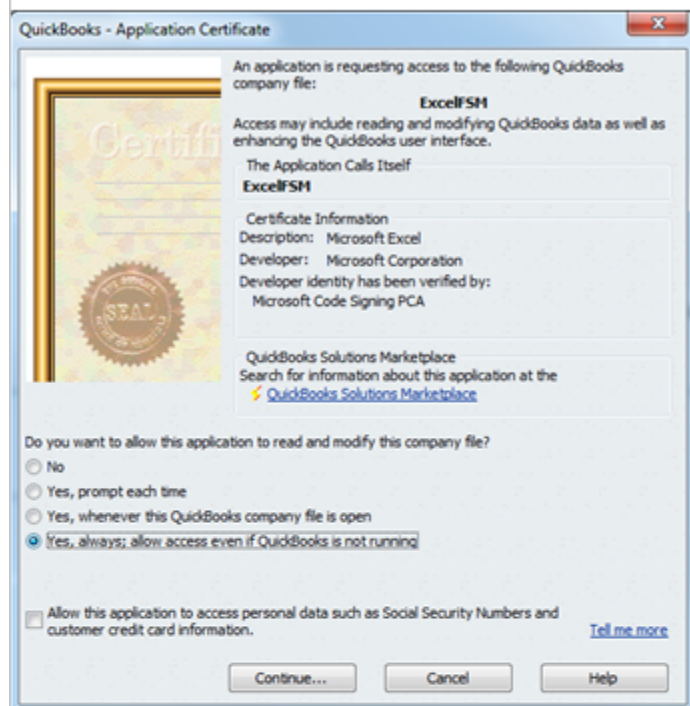
	Dec 31, 09	
	Debit	Credit
30185 - APAM (80185)		26,908.75
30186 - RIH studies (80186)		15,016.75
30188 - DAQC and others (80188)		197,500.00
30199 - Miscellaneous pprdf		3,438.95
30200 - Joint Committee Agent Expenses		6,100.00
50001 - General administration	2,723.02	
50002 - Board of Directors	34,052.20	
50003 - Executive Committee	8,937.55	
50004 - Annual meeting	17,506.32	
50005 - General congress	13,495.09	
50006 - Travel expenses	27,547.89	
50007 - EF Committee	211,001.00	
50008 - TC Committee	63,744.49	
50009 - SEM Committee	22,290.80	
50010 - Prepel Committee	64,669.57	
50011 - Nema Committee	2,672.49	
50013 - Finances	4,272.92	
50014 - Union Life Committee	1,690.64	
50015 - AGR Associations	16,131.47	
50017 - Regional meetings	6,006.00	
50050 - PAU Committees	805.88	
50054 - Directors telecom	4,616.18	
50060 - RAQC Committee	1,452.85	
50061 - QFLG Board	329.10	
50063 - QHC meeting expenses	2,220.13	
50064 - CHC and national committee	14,829.55	
50065 - PGU travel expenses	19,470.12	
50067 - Strategic Committee	1,314.00	
50069 - LB Center	2,792.74	
50096 - QAPR expenses	511.39	
50097 - SFS employer	2,039.60	
50098 - RQR employer	3,463.46	
50099 - Misc and other committees	33.33	
50107 - Committee table expenses	9,688.00	
50108 - Committee crous expenses	32,151.36	
50109 - Committee sem expenses	10,354.93	
50110 - Committee prenel expenses	23,825.17	
50200 - Joint Committee	49.09	
50201 - Phone conferences Joint Committ	1,362.40	
60001 - Region 1	7,320.94	
60002 - Region 2	7,261.09	
60003 - Region 3	8,494.16	
60004 - Region 4	7,808.43	
60005 - Region 5	7,428.58	
60006 - Region 6	7,320.46	
60009 - Region 9	9,521.88	
60012 - Region C	7,735.51	
60013 - Region D	7,975.03	
60015 - Region F	10,096.90	
70000 - Technical Advisons	288,780.11	
70001 - Secretariat	146,363.00	
70002 - Accounting	55,942.86	
70009 - Training	4,955.82	
70010 - Office expenses	5,480.27	
70011 - Documentation	113.08	
70015 - Postal charges	3,903.41	
70020 - Printing expenses	4,724.82	
70040 - Telecom	7,644.15	
70050 - Computer expenses	9,683.07	
70060 - Rent	28,023.48	
70070 - Software depreciation	409.51	
70071 - Depreciation	3,313.96	
70110 - Office expenses - 15%	69.00	
70115 - Postal charges pprdf	45.31	

Non Profit Organization Sample Trial Balance As of December 31, 2009

	Dec 31, 09	
	Debit	Credit
70171 - Website (including depreciatio)	2,176.65	
70190 - PARM	2,467.56	
70200 - Joint Committee wages	5,495.32	
70215 - Postal charges Joint Comm	0.66	
70240 - Telecom Joint Comm	1,926.45	
80000 - Auditor fees	5,000.00	
80001 - Legal fees	19,032.40	
80003 - Collection fees	14,502.62	
80010 - PAU Contribution	119,019.35	
80011 - QHC Contribution	1,000.00	
80012 - CHC Contribution	15,435.00	
80013 - Contribution national committee	8,147.81	
80019 - Contribution associations	1,800.00	
80070 - Insurance	3,471.14	
80099 - Miscellaneous bis	161.79	
80110 - Valorisation initiative	5,843.00	
80111 - University PAU	2,307.00	
80170 - Quality program	30,310.46	
80180 - Healthiness program	3,775.66	
80181 - Invoices project	60,829.31	
80182 - Certification sem	6,325.80	
80183 - Extra buying project	59,565.25	
80185 - Sectorial reorganisation	26,908.75	
80186 - RIH studies (30186)	15,016.75	
80188 - DAQC nema	217,556.18	
80192 - Promotion	5,995.93	
80195 - Field day	2,475.92	
80205 - Administration expenses J Comm	824.00	
TOTAL	2,762,133.75	2,762,133.75

Note: it is recommended to set QuickBooks Preferences to _Show lowest subaccount only

Setting up QuickBooks to work with ExcelFSM

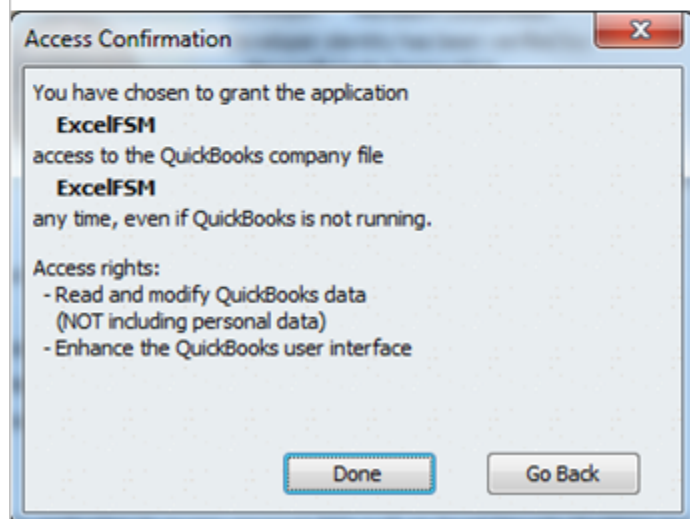


The first time you perform ExcelFSM's Read Trial Balance Data function, QuickBooks prompts you to allow ExcelFSM to read and modify the QuickBooks company file

(Note that ExcelFSM does not modify the QuickBooks company file. It only reads data)

Select ☒ Yes, always; allow access even if QuickBooks is not running

Click Continue

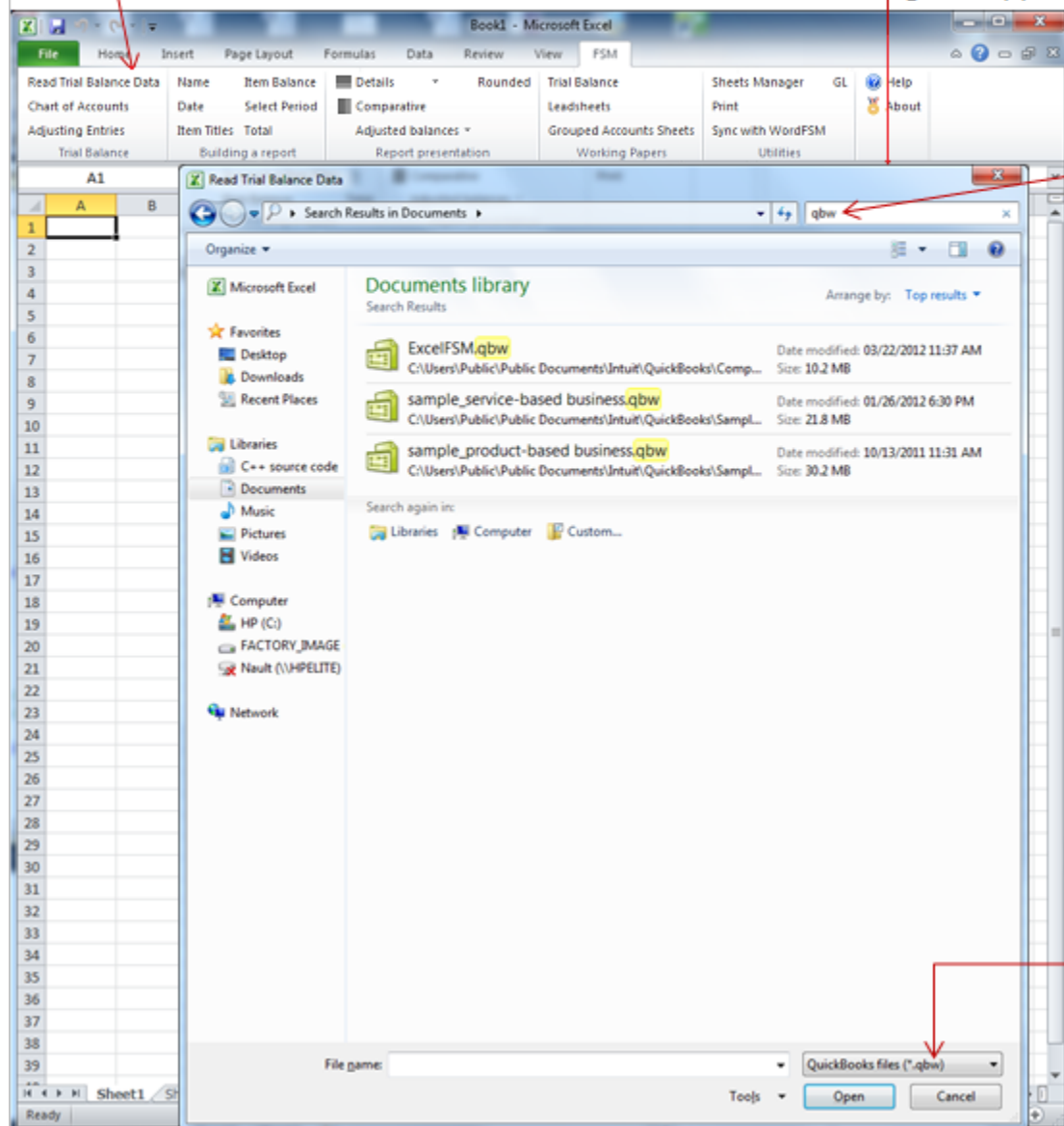


Click Done

Reading the Trial Balance Data with *ExcelFSM Hybrid Edition*

- 1- Once Excel is running, starting with a blank workbook, select the FSM tab, click the Read Trial Balance Data button

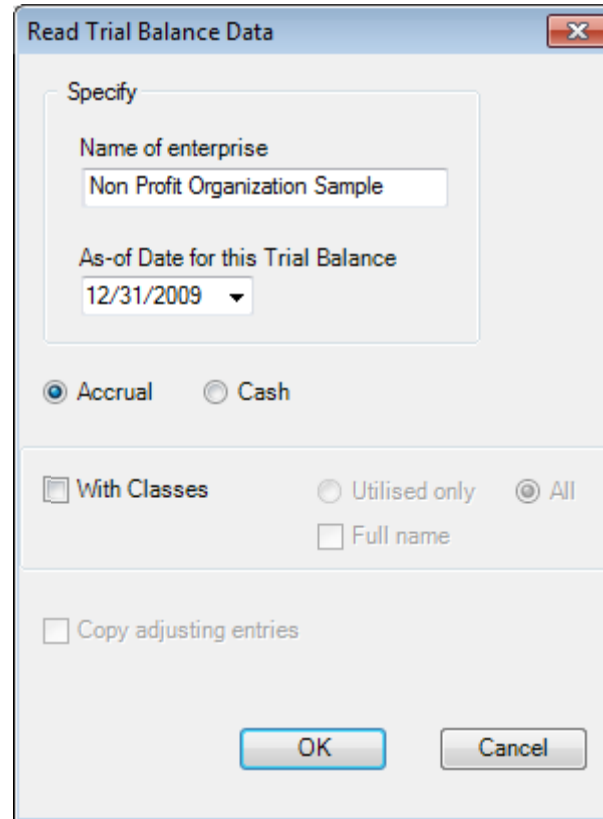
If QuickBooks is not running in the foreground with a company file open, after few seconds, the Read Trial Balance Data dialog will appear



- 2- Search for your accounting data file by typing the file extension in the Search field

- 3- Select (double click) the appropriate file

After few seconds, the following dialog appears



The dialog box is titled "Read Trial Balance Data" and contains the following fields and options:

- Specify** section:
 - Name of enterprise:** A text box containing "Non Profit Organization Sample".
 - As-of Date for this Trial Balance:** A date picker showing "12/31/2009".
- Accrual** (selected) and **Cash** radio buttons.
- With Classes** checkbox (checked), with sub-options:
 - Utilised only** (unselected) and **All** (selected) radio buttons.
 - Full name** checkbox (unchecked).
- Copy adjusting entries** checkbox (unchecked).
- OK** and **Cancel** buttons at the bottom.

4- Specify the as-of Date for the Trial Balance

- Check **With Classes** if you want the "classes" to be part of the trial balance.

5- click OK

ExcelFSM reads the data according to the specified as-of date, in the selected accounting software data file

An FSM workbook is created, using FSM + name of enterprise + as-of date
for the workbook name

The screenshot shows the Microsoft Excel interface with the 'FSM Non Profit Organization Sample 12-31-2009.xlsx' file open. The 'Chart of Accounts' dialog box is open, displaying a list of accounts with their titles and types. The dialog box has buttons for 'Insert', 'Delete', 'Edit Sense', 'Generate Printout Sheet', and 'Close'. The background worksheet shows a trial balance for 'Non Profit Organization Sample' as of '12/31/2009'. The trial balance includes columns for 'No', 'Title', and 'Amount'. The trial balance data is as follows:

No	Title	Amount
10000	Bank	
10003	Petty Cash	
10005	Short term deposit	
10010	Accounts Receivable	
10011	Other Receivable	
10012	Receivables	
10014	Taxe A Receivable Contribution	
10015	Taxe B Receivable Contribution	
10018	Accrued interests	
10026	Taxe A Receivable	
10027	Taxe B Receivable	
10040	Advance anticipated	
10050	Prepaid expenses	
10060	Investment GQT	
10070	Furniture	
10071	Computer equipment	
10072	Software	
10073	WebSite	
10080	Accrued Dep.- Furniture	7,579.64
10081	Accrued Dep.- Computer equip.	19,829.17
10082	Accrued Dep.- Software	78,274.48
10083	Accrued Dep.- WebSite	4,932.20
10061	Loan APU	150,000.00
10090	Deposit on Rent	29,816.16
10091	Deposit on Wages	47,500.00
10092	Deposit - fringe benefits	6,469.72
10093	Deposits QT	0.00
20010	Accounts Payable	350,484.52
20011	Other Payable	5,000.00
20012	Wages payable	86,250.38
20013	Payroll Liabilities	0.00
20026	Taxe A Payable	1,063.96

The Chart of Accounts is opened

6- Click the Close button

A 'ReadTBDData printout' worksheet is generated.

It shows the data read by ExcelFSM, according to your specifications:

- . name of enterprise
- . as-of-Date
- . the data read
- . the number of accounts
- . computed totals for Debit and Credit

This is only a printout for verification purposes. It can be printed, deleted, etc.

You are now ready to start building reports

Using the FSM buttons to initialize cells

Enterprise Name
As-Of Date
Suggested Item Titles

The screenshot shows the 'Chart of Accounts' tab in the FSM Non Profit Organization Sample 12-31-2009.xls spreadsheet. The 'Suggested Item Titles' window is open, displaying a list of account titles. Red arrows indicate the process of initializing cells by clicking the buttons for 'Enterprise Name', 'As-Of Date', and 'Suggested Item Titles' in the 'Chart of Accounts' tab.

Account Title	Balance
Technical Services - General Funds	
Technical Advisors	288,780.11
Secretariat	146,363.00
Accounting	55,942.86
Rent	28,023.48
Computer expenses	9,683.07
Telecom	7,644.15
Training	4,955.82
Office supplies	5,480.27
Printing expenses	4,724.82

Suggested Item Titles
shows the titles of the accounts in the Chart of Accounts.

Select the desired text,
and it will be inserted into the active cell in your worksheet.

Item Balance

The screenshot shows the 'Item Balance' window in the FSM Non Profit Organization Sample 12-31-2009.xls spreadsheet. The 'Item Balance' button in the 'Chart of Accounts' tab is highlighted with a red arrow. The 'Item Balance' window displays a list of account titles and their balances.

Account Title	Balance
Technical Services - General Funds	
Technical Advisors	288,780.11
Secretariat	146,363.00
Accounting	55,942.86
Rent	28,023.48
Computer expenses	9,683.07
Telecom	7,644.15
Training	4,955.82
Office supplies	5,480.27
Printing expenses	4,724.82
Depreciation	409.51

Group accounts into an Item and insert the item's balance into
your financial report.

Total

FSM Non Profit Organization Sample 12-31-2009.xlsx - Microsoft Excel

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Lead sheets Print
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities About

E22 =

Non Profit Organization Sample

Additional information

for the year ended December 31,

TECHNICAL SERVICES - GENERAL FUNDS

2009

Technical Advisors 288,780.11

Secretariat 146,363.00

Accounting 55,942.86

Rent 28,023.48

Computer expenses 9,683.07

Telecom 7,644.15

Training 4,955.82

Office supplies 5,480.27

Printing expenses 4,724.82

Depreciation 3,723.47

Postal charges 3,903.41

Documentation 113.08

Total

Grouped Items Ungrouped Items

E10 Technical Advisors

E11 Secretariat

E12 Accounting

E13 Rent

E14 Computer expenses

E15 Telecom

E16 Training

E17 Office supplies

E18 Printing expenses

E19 Depreciation

E20 Postal charges

E21 Documentation

FSM Non Profit Organization Sample 12-31-2009.xlsx - Microsoft Excel

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Lead sheets Print
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities About

E22 =1*(+E\$10+E\$11+E\$12+E\$13+E\$14+E\$15+E\$16+E\$17+E\$18+E\$19+E\$20+E\$21)

Non Profit Organization Sample

Additional information

for the year ended December 31,

TECHNICAL SERVICES - GENERAL FUNDS

2009

Technical Advisors 288,780.11

Secretariat 146,363.00

Accounting 55,942.86

Rent 28,023.48

Computer expenses 9,683.07

Telecom 7,644.15

Training 4,955.82

Office supplies 5,480.27

Printing expenses 4,724.82

Depreciation 3,723.47

Postal charges 3,903.41

Documentation 113.08

Total 559,337.54

Grouped Items Ungrouped Items

E10 Technical Advisors

E11 Secretariat

E12 Accounting

E13 Rent

E14 Computer expenses

E15 Telecom

E16 Training

E17 Office supplies

E18 Printing expenses

E19 Depreciation

E20 Postal charges

E21 Documentation

Group Items into a Total and insert the total's balance into your financial report.

FSMITEMBALANCE formula

Total formula

unique identifier

Item Sense (Debit/Credit)

starts with =1*

FSM Non Profit Organization Sample 12-31-2009.xlsx - Microsoft Excel

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Lead sheets Print
Adjusting Entries Item Titles Total Adjusted balances + Grouped Accounts Sheets Sync with WordFSM Utilities
Trial Balance Building a report Report presentation Working Papers Utilities

E23 =FSMITEMBALANCE("04a032f-724b-4ae7-8277-623c4b1f4f87", C, 0, 0)

Non Profit Organization Sample

Additional Information

for the year ended December 31,

7 TECHNICAL SERVICES - GENERAL FUNDS

8 2009

9 \$

10 Technical Advisors 288,780.11

11 Secretariat 146,363.00

12 Accounting 55,942.86

13 Rent 28,023.48

14 Computer expenses 9,683.07

15 Telecom 7,644.15

16 Training 4,955.82

17 Office supplies 5,480.27

18 Printing expenses 4,724.82

19 Depreciation 3,723.47

20 Postal charges 3,903.41

21 Documentation 113.08

22 559,337.54

23 Expenses charged to Joint plan committee 305,182.50

Item Balance [as of 12/31/2009]

Grouped Accounts Ungrouped Accounts

30071 Services rendered 30041 Interests from prod

30050 Other interests

30066 AGA partnership

30070 Management fees (2017)

30099 Miscellaneous

30100 Citations PPRDF

30101 Citations PPRDF Committees

30102 Citations pprdf crous comm

30103 Citations pprdf sen comm

30104 Citations pprdf prepel comm

30140 PPRDF Joint Plan Administration

30165 Payment Partners

30171 Management fees PPRDF

30175 APAM - hydro

30176 APAM - nema

30177 APAM - micro

30179 PAU

Credit

FSM Non Profit Organization Sample 12-31-2009.xlsx - Microsoft Excel

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Lead sheets Print
Adjusting Entries Item Titles Total Adjusted balances + Grouped Accounts Sheets Sync with WordFSM Utilities
Trial Balance Building a report Report presentation Working Papers Utilities

E24 =1*(+E\$10+E\$11+E\$12+E\$13+E\$14+E\$15+E\$16+E\$17+E\$18+E\$19+E\$20+E\$21-E\$23)

Non Profit Organization Sample

Additional Information

for the year ended December 31,

7 TECHNICAL SERVICES - GENERAL FUNDS

8 2009

9 \$

10 Technical Advisors 288,780.11

11 Secretariat 146,363.00

12 Accounting 55,942.86

13 Rent 28,023.48

14 Computer expenses 9,683.07

15 Telecom 7,644.15

16 Training 4,955.82

17 Office supplies 5,480.27

18 Printing expenses 4,724.82

19 Depreciation 3,723.47

20 Postal charges 3,903.41

21 Documentation 113.08

22 559,337.54

23 Expenses charged to Joint plan committee 305,182.50

24 254,155.04

Total

Grouped Items Ungrouped Items

E10 Technical Advisors

E11 Secretariat

E12 Accounting

E13 Rent

E14 Computer expenses

E15 Telecom

E16 Training

E17 Office supplies

E18 Printing expenses

E19 Depreciation

E20 Postal charges

E21 Documentation

E23 Expenses charged to Joint plan committee

Item Sense selection

No parenthesis

computed properly

ExcelFSM implements the notion of Debit and Credit in Excel

Details button: toggles the display of an Item's accounts, for selected Item(s)

FSM Non Profit Organization Sample 12-31-2009.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Leadsheets Print
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM About
Trial Balance Building a report Report presentation Working Papers Utilities

E21 =FSMACCOUNTBALANCE("140, D, 0, 0")

Non Profit Organization Sample

Additional information

for the year ended December 31,

7 TECHNICAL SERVICES - GENERAL FUNDS

8 2009

9 \$

10 Technical Advisors 288,780.11

11 Secretariat 146,363.00

12 Accounting 55,942.86

13 Rent 28,023.48

14 Computer expenses 9,683.07

15 Telecom 7,644.15

16 Training 4,955.82

17 Office supplies 5,480.27

18 Printing expenses 4,724.82

19 Depreciation

20 70070 - Software depreciation 409.51

21 70071 - Depreciation 3,313.96

22 3,723.47

23 Postal charges 3,903.41

24 Documentation 113.08

25 559,337.54

26 Expenses charged to Joint plan committee 305,182.50

27 254,155.04

FSMACCOUNTBALANCE formula

- . Account index
- . Item Sense (Debit/Credit)
- . Beginning period index
- . Ending period index

QuickBooks Trial Balance Print Preview

Non Profit Organization Sample Trial Balance As of December 31, 2010

	Dec 31, 10	
	Debit	Credit
10000 - Bank	50,658.48	
10003 - Petty Cash	50.00	
10005 - Short term deposit	0.00	
10010 - Accounts Receivable	4,811.72	
10011 - Other Receivable	49,525.06	
10014 - Taxe A Receivable Contribution	3,803.61	
10015 - Taxe B Receivable Contribution	2,394.48	
10018 - Accrued interests	0.00	
10026 - Taxe A Receivable	0.00	
10027 - Taxe B Receivable	0.00	
10040 - Advance anticipated	1,837.35	
10050 - Prepaid expenses	8,553.58	
10060 - Investment GQT	130,809.00	
10070 - Furniture	11,754.43	
10071 - Computer equipment	19,277.31	
10072 - Software	79,150.35	
10073 - WebSite	6,640.00	
10080 - Accrued Dep.- Furniture		9,256.10
10081 - Accrued Dep.- Computer equip.		19,277.31
10082 - Accrued Dep.- Software		79,150.35
10083 - Accrued Dep.- WebSite		6,640.00
10061 - Loan APU	0.00	
10090 - Deposit on Rent	28,924.20	
10091 - Deposit on Wages	51,200.00	
10092 - Deposit- fringe benefits	13,849.93	
20010 - Accounts Payable		127,682.90
20011 - Other Payable		6,325.73
20012 - Wages payable		100,626.00
20026 - Taxe A Payable	0.00	
20027 - Taxe B Payable	0.00	
20030 - Income Taxe A Payable		358.91
20035 - Income Taxe B Payable		382.85
20036 - RQAP Payable		68.98
20037 - FSS Payable		144.48
20038 - RRQ Payable		485.02
20050 - Unearned Revenue		3,031.49
20099 - Retained Earnings		189,765.52
20199 - PPRDF	17,920.18	
20299 - Joint Committee balance		18,501.45
30010 - Cotisations 2010		185,362.48
30027 - Cotisations 07		2,319.23
30028 - Cotisations 08		18,710.04
30029 - Cotisations 09		492,531.95
30031 - Cotisations table		87,805.61
30032 - Cotisations crous		35,001.51
30033 - Cotisations sem		12,593.68
30034 - Cotisations prepel		35,577.04
30040 - Joint Plan Administration	14,368.68	
30041 - Interests from prod		1,792.30
30050 - Other interests		344.92
30066 - AGA partnership		25,757.00
30070 - Management fees (30171)		1,150.20
30071 - Services rendered		240,657.62
30099 - Miscellaneous		20.24
30100 - Cotisations PPRDF		34,637.30
30101 - Cotisations PPRDF Committees		132,370.90
30102 - Cotisations pprdf crous comm		2,258.42
30103 - Cotisations pprdf sem comm	1,651.93	
30104 - Cotisations pprdf prepel comm		3,382.73
30165 - Parent Partners		10,000.00
30175 - APAM - hydro		10,678.00
30176 - APAM - nema		18,200.00
30177 - APAM - micro		28,000.00
30179 - PAU		680.79

Non Profit Organization Sample Trial Balance As of December 31, 2010

	Dec 31, 10	
	Debit	Credit
30181 - APAM project (30181)		47,511.54
30182 - Sem Certification		10,200.00
30184 - APAM - virus (30184)		43,174.71
30185 - APAM (30185)		27,847.24
30186 - RIH studies (30186)		30,688.25
30200 - Joint Committee Agent Expenses		5,900.00
50001 - General administration	2,369.62	
50002 - Board of Directors	28,458.63	
50003 - Executive Committee	2,757.18	
50004 - Annual meeting	20,509.15	
50005 - General congress	8,391.60	
50006 - Travel expenses	15,082.91	
50007 - EF Committee	156,832.73	
50008 - TC Committee	56,622.51	
50009 - SEM Committee	34,361.71	
50010 - Prepel Committee	45,977.60	
50011 - Nema Committee	4,953.49	
50013 - Finances	1,721.43	
50015 - AGRA associations	7,802.42	
50017 - Regional meetings	5,023.27	
50050 - PAU Committees	4,553.03	
50054 - Directors telecom	4,616.15	
50060 - RAQC Committee	1,566.24	
50061 - QFLG Board	6.71	
50063 - QHC meeting expenses	1,433.41	
50064 - CHC and national committee	11,037.07	
50065 - PGU travel expenses	8,299.70	
50067 - Strategic Committee	2,114.11	
50069 - LB Center	522.62	
50096 - QAPR expenses	418.28	
50097 - SFS employer	1,652.22	
50098 - RQR employer	2,803.72	
50099 - Misc and other committees	5.89	
50107 - Committee table expenses	750.00	
50108 - Committee crous expenses	19,274.00	
50109 - Committee sem expenses	9,330.00	
50110 - Committee prepel expenses	20,947.00	
50123 - Directors training	516.12	
50200 - Joint Committee	3,045.27	
50201 - Phone conferences Joint Committ	1,570.99	
60001 - Region 1	7,488.89	
60002 - Region 2	7,311.11	
60003 - Region 3	8,688.89	
60004 - Region 4	7,933.33	
60005 - Region 5	7,577.78	
60006 - Region 6	7,266.67	
60009 - Region 9	9,844.44	
60012 - Region C	7,755.56	
60013 - Region D	8,288.89	
60015 - Region F	9,844.44	
70000 - Technical Advisors	187,202.24	
70001 - Secretariat	138,099.58	
70002 - Accounting	38,792.28	
70009 - Training	6,064.22	
70010 - Office expenses	4,967.56	
70011 - Documentation	111.95	
70015 - Postal charges	3,257.05	
70020 - Printing expenses	4,498.16	
70040 - Telecom	7,878.53	
70050 - Computer expenses	9,988.26	
70060 - Rent	27,819.24	
70070 - Software depreciation	875.67	
70071 - Depreciation	3,543.46	
70110 - Office expenses - 15%	0.91	

Non Profit Organization Sample Trial Balance As of December 31, 2010

	Dec 31, 10	
	Debit	Credit
70115 - Postal charges pprdf		17.43
70171 - Website (including depreciati)		1,707.80
70190 - PARM		3,340.36
70200 - Joint Committee wages		7,539.92
70215 - Postal charges Joint Comm		19.10
70240 - Telecom Joint Comm		2,046.62
80000 - Auditor fees		5,595.00
80001 - Legal fees		8,678.72
80003 - Collection fees		4,491.42
80010 - PAU Contribution		127,131.19
80011 - QHC Contribution		1,000.00
80012 - CHC Contribution		15,435.00
80019 - Contribution associations		1,818.14
80070 - Insurance		927.58
80099 - Miscellaneous bis		59.55
80110 - Valorisation initiative		5,729.00
80111 - University PAU		2,469.00
80170 - Quality program		35,693.85
80175 - Hydro		10,678.00
80176 - Nema		18,200.00
80177 - Micro		28,000.00
80179 - PAU expenses		680.79
80181 - Invoices project		188,772.24
80182 - Certification sem		9,859.92
80184 - Virus (30184)		44,330.55
80185 - Sectorial reorganisation		35,692.09
80186 - RIH studies (30186)		41,541.54
80188 - DAQC nema		2,790.43
80192 - Promotion		3,382.09
80195 - Field day		1,445.73
80205 - Administration expenses J Comm		1,130.99
90001 - Transactions General - PPRDF		141,364.77
90002 - Transactions PPRDF - General		
90003 - Operations PPRDF - General		
TOTAL	2,249,415.56	2,249,415.56

Reading the Trial Balance Data of a following financial period

- 1- from the FSM ribbon,
click the Read Trial Balance Data button

After few seconds, the Read Trial Balance Data dialog will appear



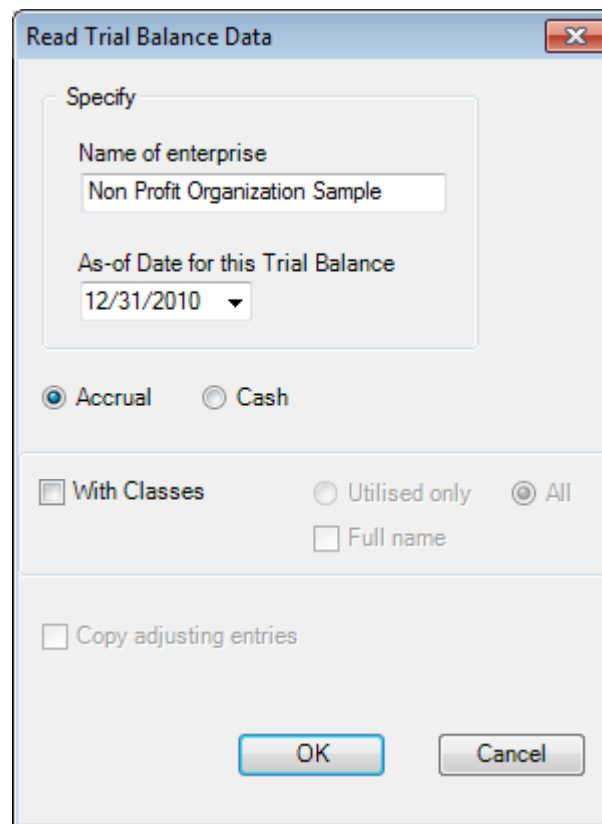
- 2- Select (double click)
the appropriate file

Name	Date modified	Type	Size
QuickBooks Letter Templates	11/02/2011 8:35 AM	File folder	
QuickBooksAutoDataRecovery	03/22/2012 9:04 AM	File folder	
Restored_Non Profit Organization_Files	01/18/2012 2:37 PM	File folder	
Restored_NPO_Files	01/18/2012 5:51 PM	File folder	
Restored_NPO2_Files	01/18/2012 6:00 PM	File folder	
Restored_NPOrg_Files	01/18/2012 6:28 PM	File folder	
ExcelFSM.qbw	03/23/2012 9:53 AM	QuickBooks Com...	10,532 KB

File name: QuickBooks files (*.qbw)

Tools

After few seconds, the following dialog appears



The image shows a Windows-style dialog box titled "Read Trial Balance Data". It contains the following elements:

- A "Specify" group box containing:
 - A text field labeled "Name of enterprise" with the text "Non Profit Organization Sample".
 - A date selector labeled "As-of Date for this Trial Balance" showing "12/31/2010" with a dropdown arrow.
- Two radio buttons: "Accrual" (selected) and "Cash".
- A section with three options:
 - A checkbox labeled "With Classes".
 - Two radio buttons: "Utilised only" and "All" (selected).
 - A checkbox labeled "Full name".
- A checkbox labeled "Copy adjusting entries".
- At the bottom, "OK" and "Cancel" buttons.

3- Specify the as-of Date for the Trial Balance
(this is 2010, as opposed to the previous 2009)

4- click OK

ExcelFSM read the data according to the specified as-of date, in the selected accounting software data file

A new FSM workbook is created, using FSM + name of enterprise + as-of date for the workbook name

FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

No	Account Title	Debit	Credit
10000	Bank	50,658.46	
10003	Petty Cash	50.00	
10005	Short term deposit	0.00	
10010	Accounts Receivable	4,811.72	
10011	Other Receivable	49,525.06	
10012	Receivables	0.00	
10014	Taxe A Receivable Contribution	3,803.61	
10015	Taxe B Receivable Contribution	2,394.48	
10018	Accrued Interests	0.00	
10026	Taxe A Receivable	0.00	
10027	Taxe B Receivable	0.00	
10040	Advance anticipated	1,837.35	
10050	Prepaid expenses	8,553.56	
10060	Investment GQT	130,809.00	
10070	Furniture	11,764.43	
10071	Computer equipment	19,277.31	
10072	Software	79,150.35	
10073	WebSite	6,640.00	
10080	Accrued Dep.- Furniture		9,256.10
10081	Accrued Dep.- Computer equip.		19,277.31
10082	Accrued Dep.- Software		79,150.35
10083	Accrued Dep.- WebSite		6,640.00
10061	Loan APU	0.00	
10090	Deposit on Rent	28,924.20	
10091	Deposit on Wages	51,200.00	
10092	Deposit - fringe benefits	13,849.93	
10093	Deposits QT	0.00	
20010	Accounts Payable		127,682.90
20011	Other Payable		6,325.73
20012	Wages payable		100,626.00
20013	Payroll Liabilities	0.00	
20026	Taxe A Payable		0.00

The workbook of the previous period is saved, creating an historical series of workbooks, one for each of their respective financial periods

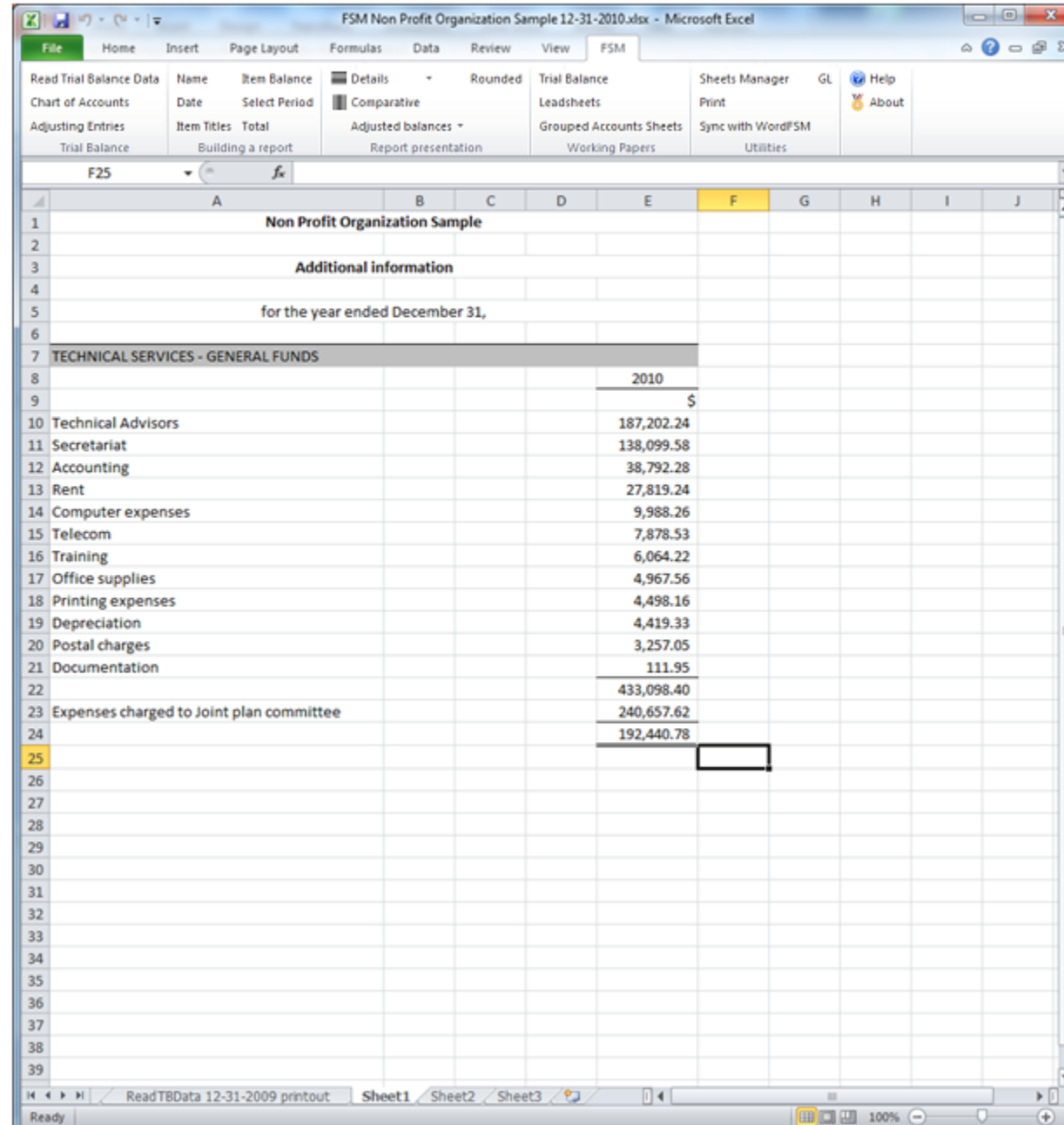
A 'ReadTBData printout' worksheet is generated.

It shows the data read by ExcelFSM, according to your specifications:

- . name of enterprise
- . as-of-Date
- . the data read
- . the number of accounts
- . computed totals for Debit and Credit

This is only a printout for verification purposes. It can be printed, deleted, etc.

Reports are automatically updated



FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Leadsheets Print
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities

F25

	A	B	C	D	E	F	G	H	I	J
1	Non Profit Organization Sample									
2										
3	Additional information									
4										
5	for the year ended December 31,									
6										
7	TECHNICAL SERVICES - GENERAL FUNDS									
8										
9	2010									
10	\$									
11	Technical Advisors 187,202.24									
12	Secretariat 138,099.58									
13	Accounting 38,792.28									
14	Rent 27,819.24									
15	Computer expenses 9,988.26									
16	Telecom 7,878.53									
17	Training 6,064.22									
18	Office supplies 4,967.56									
19	Printing expenses 4,498.16									
20	Depreciation 4,419.33									
21	Postal charges 3,257.05									
22	Documentation 111.95									
23	433,098.40									
24	Expenses charged to Joint plan committee 240,657.62									
25	192,440.78									
26										
27										
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31										
32										
33										
34										
35										
36										
37										
38										
39										

ReadTBData 12-31-2009 printout Sheet1 Sheet2 Sheet3

Ready 100%

Now that there is more than one financial period, you can have a comparative presentation

FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Leadsheets Print About
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities

F25

	A	B	C	D	E	F	G	H	I	J
1	Non Profit Organization Sample									
2										
3	Additional information									
4										
5	for the year ended December 31,									
6										
7	TECHNICAL SERVICES - GENERAL FUNDS									
8				2010	2009					
9				\$	\$					
10	Technical Advisors			187,202.24	288,780.11					
11	Secretariat			138,099.58	146,363.00					
12	Accounting			38,792.28	55,942.86					
13	Rent			27,819.24	28,023.48					
14	Computer expenses			9,988.26	9,683.07					
15	Telecom			7,878.53	7,644.15					
16	Training			6,064.22	4,955.82					
17	Office supplies			4,967.56	5,480.27					
18	Printing expenses			4,498.16	4,724.82					
19	Depreciation			4,419.33	3,723.47					
20	Postal charges			3,257.05	3,903.41					
21	Documentation			111.95	113.08					
22				433,098.40	559,337.54					
23	Expenses charged to Joint plan committee			240,657.62	305,182.50					
24				192,440.78	254,155.04					
25										
26										
27										
28										
29										
30										
31										
32										
33										
34										
35										
36										
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38										
39										

ReadTBData 12-31-2009 printout Sheet1 Sheet2 Sheet3

Ready 100%

1- automatically
with the Comparative button

2- manually

- a- by copying the column
- b- and selecting the period

FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager
Chart of Accounts Date Select Period Comparative Leadsheets Print
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities

Non Profit Organization Sample

Additional information

for the year ended December 31,

TECHNICAL SERVICES - GENERAL FUNDS

	2010	2010
Technical Advisors	187,202.24	187,202.24
Secretariat	138,099.58	138,099.58
Accounting	38,792.28	38,792.28
Rent	27,819.24	27,819.24
Computer expenses	9,988.26	9,988.26
Telecom	7,878.53	7,878.53
Training	6,064.22	6,064.22
Office supplies	4,967.56	4,967.56
Printing expenses	4,498.16	4,498.16
Depreciation	4,419.33	4,419.33
Postal charges	3,257.05	3,257.05
Documentation	111.95	111.95
	433,098.40	433,098.40
Expenses charged to Joint plan committee	240,657.62	240,657.62
	192,440.78	192,440.78

ReadTBData 12-31-2009 printout Sheet1 Sheet2 Sheet3

Average: 83739.8875 Count: 17 Sum: 1339838.2

FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Leadsheets Print About
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities

Non Profit Organization Sample

Additional information

for the year ended December 31,

TECHNICAL SERVICES - GENERAL FUNDS

	2010	2009
Technical Advisors	187,202.24	288,780.11
Secretariat	138,099.58	146,363.00
Accounting	38,792.28	55,942.86
Rent	27,819.24	28,023.48
Computer expenses	9,988.26	9,683.07
Telecom	7,878.53	7,644.15
Training	6,064.22	4,955.82
Office supplies	4,967.56	5,480.27
Printing expenses	4,498.16	4,724.82
Depreciation	4,419.33	3,723.47
Postal charges	3,257.05	3,903.41
Documentation	111.95	113.08
	433,098.40	559,337.54
Expenses charged to Joint plan committee	240,657.62	305,182.50
	192,440.78	254,155.04

ReadTBData 12-31-2009 printout Sheet1 Sheet2 Sheet3

100%

A periods range can also be selected for a copied column, providing the balance variation between two financial periods

FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
Chart of Accounts Date Select Period Comparative Leadsheets Print
Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
Trial Balance Building a report Report presentation Working Papers Utilities

E14 =FSMITEMBALANCE("e95d9b02-6587-467a-9dd4-fac91a65ddaf", D, 1, 0")

	A	B	C	D	E	F	G	H	I
1	Non Profit Organization Sample								
2									
3	Additional information								
4									
5	for the year ended December 31,								
6									
7	TECHNICAL SERVICES - GENERAL FUNDS								
8			2010	2009	variation				
9			\$	\$	\$				
10	Technical Advisors		187,202.24	288,780.11	(101,577.87)				
11	Secretariat		138,099.58	146,363.00	(8,263.42)				
12	Accounting		38,792.28	55,942.86	(17,150.58)				
13	Rent		27,819.24	28,023.48	(204.24)				
14	Computer expenses		9,988.26	9,683.07	305.19				
15	Telecom		7,878.53	7,644.15	234.38				
16	Training		6,064.22	4,955.82	1,108.40				
17	Office supplies		4,967.56	5,480.27	(512.71)				
18	Printing expenses		4,498.16	4,724.82	(226.66)				
19	Depreciation		4,419.33	3,723.47	695.86				
20	Postal charges		3,257.05	3,903.41	(646.36)				
21	Documentation		111.95	113.08	(1.13)				
22			433,098.40	559,337.54	(126,239.14)				
23	Expenses charged to Joint plan committee		240,657.62	305,182.50	(64,524.88)				
24			192,440.78	254,155.04	(61,714.26)				
25									
26									
27									
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29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									

ReadTBData 12-31-2009 printout Sheet1 Sheet2 Sheet3

Ready 100%

Ending period index
Beginning period index

Rounded button

FSM Non Profit Organization Sample 12-31-2010.xlsx - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View FSM

Read Trial Balance Data Name Item Balance Details Rounded Trial Balance Sheets Manager GL Help
 Chart of Accounts Date Select Period Comparative Leadsheets Print
 Adjusting Entries Item Titles Total Adjusted balances Grouped Accounts Sheets Sync with WordFSM
 Trial Balance Building a report Report presentation Working Papers Utilities About

E14 =FSMITEMBALANCE("e95d9b02-6587-467a-9dd4-fac91a65ddaf, D, 1, 0")

Non Profit Organization Sample			
Additional information			
for the year ended December 31,			
TECHNICAL SERVICES - GENERAL FUNDS			
	2010	2009	variation
	\$	\$	\$
Technical Advisors	187,202	288,780	(101,578)
Secretariat	138,100	146,363	(8,263)
Accounting	38,792	55,943	(17,151)
Rent	27,819	28,023	(204)
Computer expenses	9,988	9,683	305
Telecom	7,879	7,644	235
Training	6,064	4,956	1,108
Office supplies	4,968	5,480	(512)
Printing expenses	4,498	4,725	(227)
Depreciation	4,419	3,724	695
Postal charges	3,257	3,903	(646)
Documentation	112	113	(1)
	433,098	559,337	(126,239)
Expenses charged to Joint plan committee	240,658	305,182	(64,524)
	192,440	254,155	(61,715)

Ready | ReadTBData 12-31-2009 printout | Sheet1 | Sheet2 | Sheet3 | 100%

Allows you to look at your financial report with the rounded balances of accounts, items and totals, by having ExcelFSM rounding the value of the accounts balances.

ExcelFSM not only displays rounded values, but also computes with the rounded values of the accounts balances, to provide accuracy.

Non Profit Organization Sample

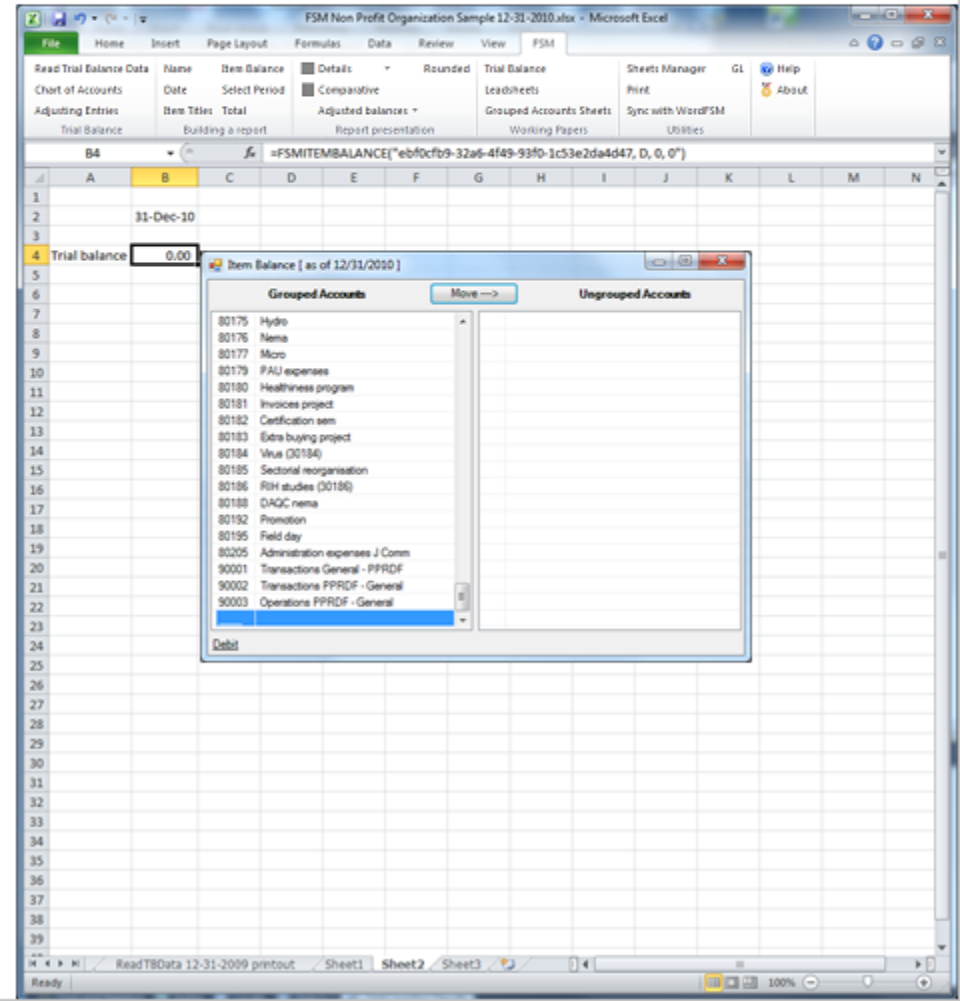
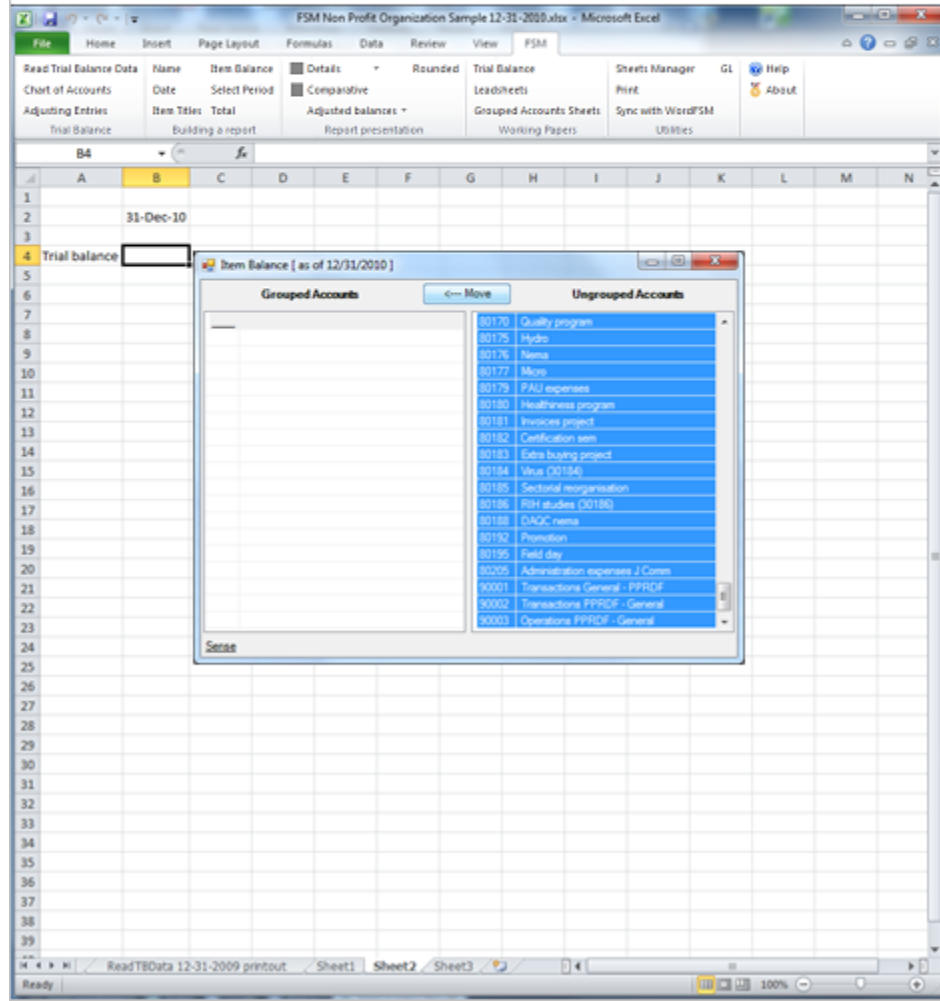
Additional information

for the year ended December 31,

TECHNICAL SERVICES - GENERAL FUNDS			
	2010	2009	variation
	\$	\$	\$
Technical Advisors	187,202	288,780	(101,578)
Secretariat	138,100	146,363	(8,263)
Accounting	38,792	55,943	(17,151)
Rent	27,819	28,023	(204)
Computer expenses	9,988	9,683	305
Telecom	7,879	7,644	235
Training	6,064	4,956	1,108
Office supplies	4,968	5,480	(512)
Printing expenses	4,498	4,725	(227)
Depreciation	4,419	3,724	695
Postal charges	3,257	3,903	(646)
Documentation	112	113	(1)
	433,098	559,337	(126,239)
Expenses charged to Joint plan committee	240,658	305,182	(64,524)
	192,440	254,155	(61,715)

Building a comparative Trial balance

1- group all accounts into one item



[illegible]

Non Profit Organization Sample
Income, expenses and balance of General funds
for the year ended December 31,

	2010	2009
Income		
Contributions	858,325	838,728
Interests and others	365	31,421
AGA partnership	25,757	20,942
Management fees	1,150	824
	<u>885,597</u>	<u>891,915</u>
Expenses		
PAU contribution	127,131	119,019
General administration	429,894	551,025
Union administration	82,000	80,981
Technical services	163,561	254,155
Others expenses	38,006	68,551
	<u>840,592</u>	<u>1,073,731</u>
Net Income (loss)	45,005	(181,816)
Net assets - beginning	189,766	371,582
Net assets - ending	<u>234,771</u>	<u>189,766</u>

Non Profit Organization Sample
Income, expenses and balance of Joint Committee funds
for the year ended December 31,

	2010	2009
Income		
Permits	5,900	6,100
Expenses		
Wages and fringe benefits	7,540	5,495
Meetings	4,616	1,411
Administration	1,131	824
Telecom	2,047	1,926
Office supplies	19	1
	<u>15,353</u>	<u>9,657</u>
Net loss	(9,453)	(3,557)
Net assets - beginning	18,501	22,058
Net assets - ending	<u>9,048</u>	<u>18,501</u>

Fund Accounting

Non Profit Organization Sample
Income, expenses and balance of Publicity, promotion, research and development funds
for the year ended December 31,

	2010	2009
Income		
Special contributions	170,977	167,597
Financial aid	187,621	392,367
Others	10,681	3,789
	<u>369,279</u>	<u>563,753</u>
Expenses		
Administration		
Joint plan committees	50,301	76,017
Office supplies	1,726	2,291
Parm	3,340	2,468
Others expenses, promotion	6,035	8,472
Valorisation initiative	5,729	5,843
University PAU	2,469	2,307
Quality program	35,894	30,310
	<u>105,494</u>	<u>127,708</u>
Projects		
Certification sem	9,860	6,326
Hydro	10,678	
Nema	18,200	
Micro	28,000	
Virus	44,331	
DAQC nema	2,790	217,558
Invoices project	188,772	60,829
Extra buying project		59,585
Sectorial reorganisation	35,692	26,909
RIH studies	41,542	15,017
Healthiness program		3,776
	<u>379,865</u>	<u>390,000</u>
	485,359	517,708
Net Income (loss)	(116,080)	46,045
Net assets - beginning	(17,920)	(63,965)
Net assets - ending	<u>(134,000)</u>	<u>(17,920)</u>

Customized financial statements

Non Profit Organization Sample

Funds Balance Evolution

for the year ended December 31,

	2010			2009
	General Funds	PPRDF Funds	Joint Committee Funds	
				Total
				Total
Balance at the beginning	189,766	(17,920)	18,501	190,347
Net Income (loss)	45,005	(116,080)	(9,453)	(80,528)
Balance at the end	234,771	(134,000)	9,048	109,819

Non Profit Organization Sample

Income, expenses and balance of cumulative funds

for the year ended December 31,

	2010	2009
Income		
Members contributions	858,325	838,728
Special contributions	170,977	167,597
Financial aid	187,621	392,367
Joint committee	5,900	6,100
AGA partnership	25,757	20,942
Others	11,065	35,210
	1,259,645	1,460,944
Expenses		
PAU contribution	127,131	119,019
General administration	261,028	359,907
Union administration	82,000	80,981
Technical services	589,155	571,518
Others expenses	46,950	76,701
Promotion	4,838	8,472
Projects	229,071	383,674
	1,340,173	1,600,272
Net loss	(80,528)	(139,328)
Net assets - beginning	190,347	329,675
Net assets - ending	109,819	190,347

Non Profit Organization Sample

Balance Sheet

As of December 31,

	2010	2009
ASSETS		
Current Assets		
Cash	50,708	26,706
Short Term Deposit		151,000
Accounts Receivable	62,372	256,109
Prepaid expenses	8,554	7,111
	121,634	440,926
Investments	130,809	130,809
Deposit on Rent and Wages	93,974	83,786
Fixed Assets	2,508	8,636
	348,925	664,157
LIABILITIES		
Current Liabilities		
Accounts Payable and Accrued Liabilities	236,075	444,707
Unearned Revenue	3,031	29,103
	239,106	473,810
NET ASSETS		
General Fund	234,771	189,766
Promotion, Publicity, Research and Development Fund	(134,000)	(17,920)
Joint Committee Fund	9,048	18,501
	109,819	190,347
	348,925	664,157

5 - RECEIVABLES

	2010	2009
Grant	49,525	229,729
Taxes	6,198	24,445
Advances	1,837	
Others	4,812	1,935
	<u>62,372</u>	<u>256,109</u>

Flexibility

6 - FIXED ASSETS

	2010		2009	
	Cost	Accrued Depreciation	Net Value	Net Value
Furniture	11,764	9,256	2,508	4,290
Computer equipment	19,277	19,277		1,762
Software	79,150	79,150		876
WebSite	6,640	6,640		1,708
	<u>116,831</u>	<u>114,323</u>	<u>2,508</u>	<u>8,636</u>

6 - FIXED ASSETS

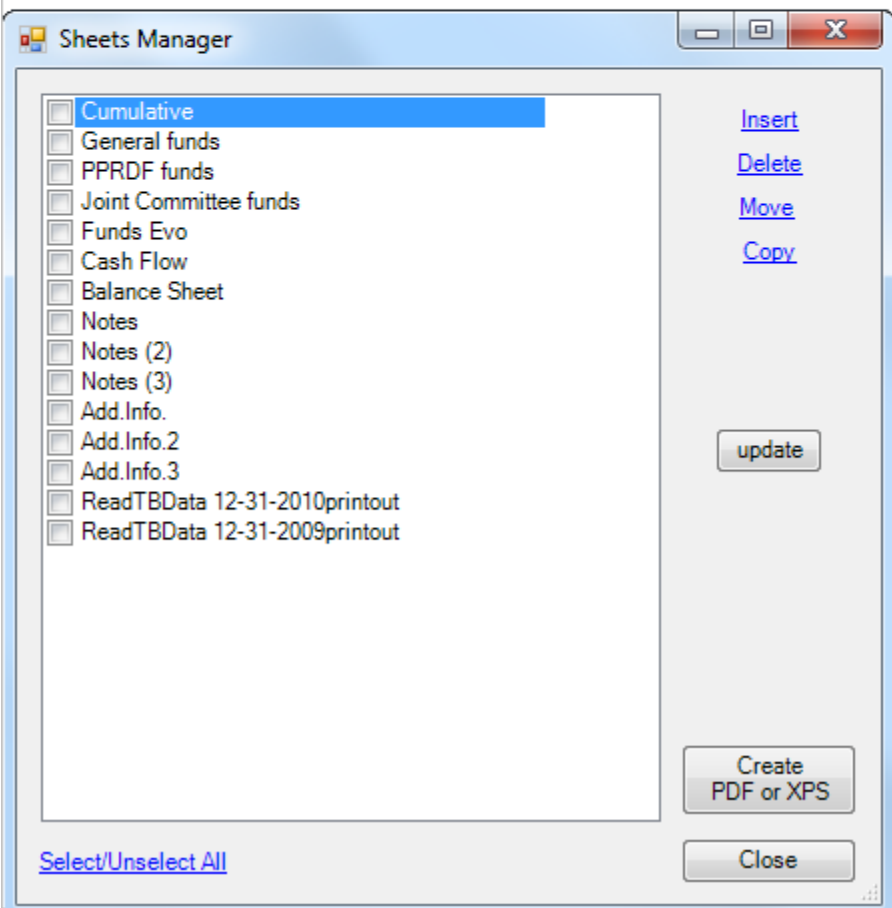
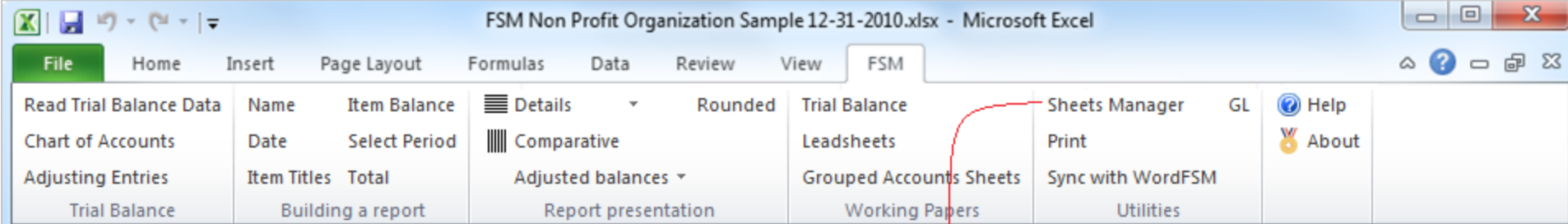
	Cost		Accrued Depreciation		Net Value	
	2010	2009	2010	2009	2010	2009
Furniture	11,764	11,870	9,256	7,580	2,508	4,290
Computer equipment	19,277	21,591	19,277	19,829		1,762
Software	79,150	79,150	79,150	78,274		876
WebSite	6,640	6,640	6,640	4,932		1,708
	<u>116,831</u>	<u>119,251</u>	<u>114,323</u>	<u>110,615</u>	<u>2,508</u>	<u>8,636</u>

6 - FIXED ASSETS

			2010
	Cost	Accrued Depreciation	Net Value
Furniture	11,764	9,256	2,508
Computer equipment	19,277	19,277	
Software	79,150	79,150	
WebSite	6,640	6,640	
	116,831	114,323	2,508

6 - FIXED ASSETS II

			2009
	Cost	Accrued Depreciation	Net Value
Furniture	11,870	7,580	4,290
Computer equipment	21,591	19,829	1,762
Software	79,150	78,274	876
WebSite	6,640	4,932	1,708
	119,251	110,615	8,636



Click Sheets Manager.

The Sheets Manager shows all the worksheets at one glance and offers a handy alternative to manipulating the worksheet tabs at the bottom of the workbook, which can be tedious and time consuming.

The Sheets Manager dialog is movable and resizable. The bigger you make the window, the more sheets are visible. Click on a sheet to make it active.